

EMERGENCY TELEPHONE SYSTEM BOARD

MEETING October 19, 2006

D.C. Art Weber, Chairman, called the McHenry County Emergency Telephone System Board to order October 19, 2006, at 9:07 AM at the Woodstock Police Department for a regular meeting.

MEMBERS IN ATTENDANCE: D.C. Art Weber, Chairman, Sgt. Dick Johns, Vice Chairman, Chief Andy Oparyk,, Chief Jim Saletta, Captain Dave Shepherd, D.C. Dennis Harris, Sgt. Bob Harper, Sgt. Rich Solarz, Director Barry Valentine, and Jim Molnar.

MEMBERS ABSENT: Chief Ken Rydberg and John Shay.

STAFF IN ATTENDANCE: Tiki Carlson, 9-1-1 Coordinator, Wileen Peterson, Admin Specialist,

VISITORS: Mary Christiansen, ALPFD; Pat McCarthy, Brian Knop, MCSO; Denise Wills, Huntley PD; Bill Burton, Motorola; Brian Hitchcock, Kathy Kempe, SEECOM; and Sgt. Jeff Foerster, McHenry PD.

ADDITIONS OR CORRECTIONS TO THE MINUTES: Tiki Carlson was present at the September 2006 meeting. The minutes will be corrected to reflect the change.

MOTION: by Barry Valentine, second by Chief Oparyk, to accept the August 17, 2006, minutes. All members present voted AYE. Motion passed.

MOTION: by Chief Oparyk, second by Sgt. Solarz, to accept the September 21, 2006, minutes. All members present voted AYE. Motion passed.

CORRESPONDENCE: A letter was received from DCC informing the board they researched the system failure in August when Algonquin attempted to activate a call out. They've taken steps to rectify the problem.

TREASURER REPORT: The Treasurer's report was submitted. Balance as of August 31, 2006, was \$2,535,050.74 in the General Account.

MOTION: by Barry Valentine, second by Chief Saletta, to accept the Treasurer's Report as submitted and place on file for future audit. A roll call vote was taken. Members voting AYE: Harper, Harris, Johns, Molnar, Oparyk, Saletta, Shepherd, Solarz, Valentine, and Weber. Members voting NAY: none. Motion passed.

TREASURER REPORT: The Treasurer's report was submitted. Balance as of September 30, 2006, was \$2,541,827.55 in the General Account.

MOTION: by Barry Valentine, second by Commander Harris, to accept the Treasurer's Report as submitted and place on file for future audit. A roll call vote was taken. Members voting AYE: Harper, Harris, Johns, Molnar, Oparyk, Saletta, Shepherd, Solarz, Valentine, and Weber. Members voting NAY: none. Motion passed.

BILLS: Board members reviewed the bills.

MOTION: by Barry Valentine, second by Chief Oparyk, to approve the 290001 expenditures in the amount of \$83,366.39, 290100 expenditures in the amount of \$10,253.00, for the month of September. A roll call vote was taken. Members voting AYE: Harper, Harris, Johns, Molnar, Oparyk, Saletta, Shepherd, Solarz, Valentine, and Weber. Members voting NAY: none. Motion passed.

COMMITTEE REPORTS:

FINANCIAL: FY06-07 budget process is still in progress. Final acceptance goes to the County Board in November.

TECHNICAL: It is necessary to replace the router at SEECOM, purchase an additional hard drive for backed up data, and purchase spare monitors for the dispatch centers.

MOTION: by Sgt. Harper, second by Sgt. Molnar, to approve the purchase of spare and replacement hardware in an amount not to exceed \$6,650.00. All members present voted AYE. Motion passed.

A question was asked of Motorola regarding the spares available for the 9-1-1 monitors. Bill Burton advised he would check in it, and get back to the board.

PERSONNEL: No report

TRAINING: EMD class is finishing up the end of the month. CPR policies have changed, and Wileen will be organizing a recertification class to cover the changes and the AED. In addition to EMD, there will be additional CRIMES workshops set up in the coming months. If your agency requires additional training, please contact the 9-1-1 office.

PSAP: No report

GRANT WRITING: No report

DISCUSSION:

INFORMATION ITEMS:

MOTION: by Jim Molnar, second by Sgt. Harper, to adjourn. All members present voted AYE. Motion passed. Meeting adjourned at 9:30 AM

The next meeting is Thursday November 16, 2006
9:00 AM at Woodstock Police Department

Coordinator's Report for October 19, 2006

HTE APPLICATIONS-

- ❖ Administrator training for DMS will take place on Friday morning. Once it is determined how the application will be distributed for use among the CRIMES agencies, an email will be sent to set up training.
- ❖ Woodstock PD's laptops have been installed with MDB, and Woodstock FD is going to be installed after the 1st of November. Wonder Lake PD has also brought on a new unit.
- ❖ REMINDER!! Please make sure all agencies are keeping up with the MS Critical Updates and anti virus signature updates.

PSAP/911-

- It was brought to our attention that the 911 interface into CAD was not functioning at Harvard. After various troubleshooting efforts, it was determined the data string being sent from the Plant equipment was incorrect. Bob Hahn corrected the format and it is working properly now.
- Test data was sent to Plant for their mapping application. We will be hearing back from them after they have an opportunity to look at it. Motorola is also working on a quote for the integrated mapping for the Plant Vesta Pallas system.

NETWORK / VERIZON-

- Bob McCallum spent numerous hours updating all the machines owned by the ETSB. We are current, and he implemented a program that automatically brings down the most current security updates to each of the machines. We have the ability to remote into each machine as administrator to apply the updates. It was advised to not have the user level be able to do this, as it could impact the ability to use their machine if a problem arises.

CORRESPONDENCE- DCC letter

MISCELLANEOUS INFORMATION –

- Callbox testing will be done within the next month. A schedule will be sent as to when your agency is due to test.